



# RESEARCH MANAGEMENT POLICY

**Research Strategic Development Plan and Vision to 2031**

**VinUniversity's research strategy envisions developing leadership and breakthrough innovations for the betterment of humanity**

# INTERNAL FUNDING PROGRAMS FOR RESEARCH



## Seed Grant Program



## RISE Research Fund

### Funding Level (max.)

- **EMERGING:** \$20K per project
- **CRITICAL:** \$50K
- **HORIZON:** \$200K
- **SIGNATURE:** \$150K
- **LEGACY:** \$500K

### Objectives

- Support early-career researchers to kickstart their research project
- Support to generate preliminary data to apply for external funding
- Produce high-impact publications and enhance VinUni's global visibility (QS rankings).
- Promote interdisciplinary collaboration.
- Advance research excellence with socioeconomic impacts in Vietnam and globally.
- Develop prototypes and enable commercialization and spin-offs.
- Secure external funding and foster long-term academic-industry partnerships.

### Call Frequency

Rolling basis through academic year

Biannual Call via website, email

### Call Management

- Competitive
- Decentralized to 4 colleges
- Competitive, aligned with the RISE's mission
- RMO and RISE issue calls for proposals and coordinates pre-award process

## PI ELIGIBILITY – VINUNI-FUNDED PROJECTS

VinUni's full-time faculty member (professorial, teaching, research, practice, or clinical track).

Adjunct/affiliate faculty actively involved in teaching, mentoring students, and research at VinUni.

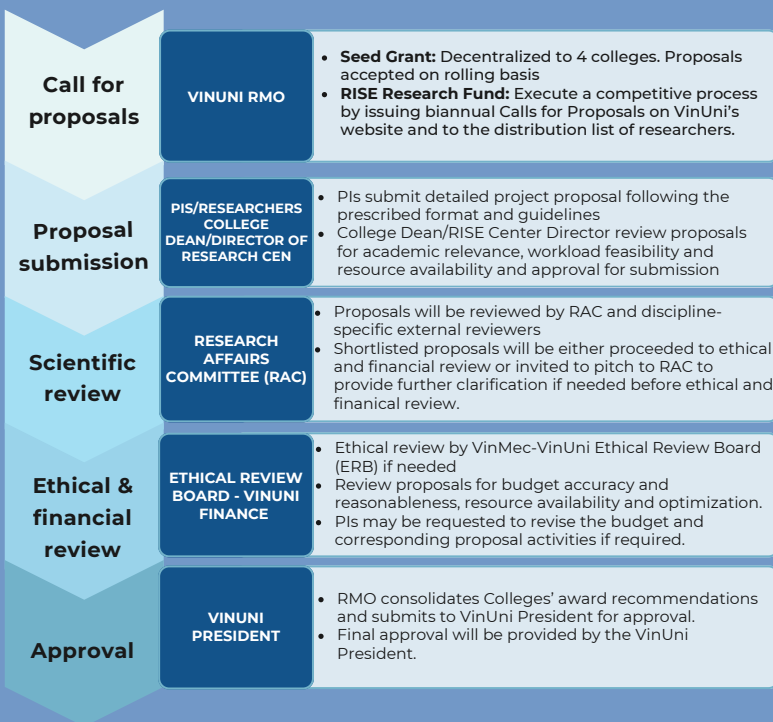
Staff with faculty appointments involved in research at VinUni, with relevant expertise and affiliation during the project.

## INTERNAL FUNDING: PRE-AWARD PROCESS – EVALUATION RUBRIC

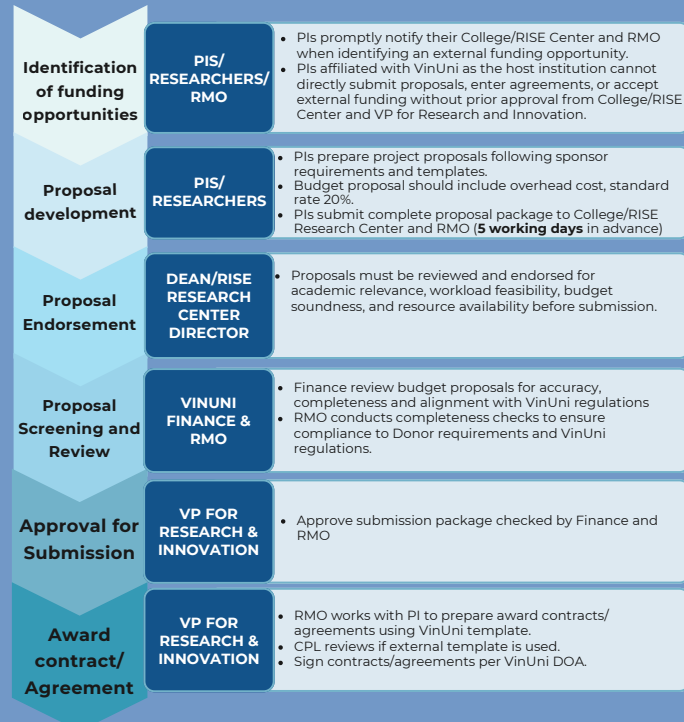
Indicators	Funding Level				
	\$20,000	\$50,000	\$150,000	\$200,000	\$500,000
<b>TALENT DEVELOPMENT</b>					
Number of faculty/staff/post-docs involved	■	■	■	■	■
Number of undergraduate students involved	■	■	■	■	■
Number of graduate Students (PhD/Master/MD)	■	■	■	■	■
<b>QS VALUE</b>					
Number of scholarly publications (SCOPUS Indexed Journals, Book chapters, Reviews)	■	■	■	■	■
Number of citations in the first two years since publication	■	■	■	■	■
Number of co-authorships with national or international collaborators	■	■	■	■	■
<b>INNOVATION AND IMPACT</b>					
Number of Patent(s)/IPs, Products/ Solutions, Prototypes, artefacts, datasets & software	■	■	■	■	■
Number of events organized and/or policy brief/white paper/industry reports developed	■	■	■	■	■
Number of cross-colleges and/or external institutions collaborated	■	■	■	■	■
Commercialization Potential (Progress toward market impact)	■	■	■	■	■
<b>EXTERNAL FUNDING</b>					
Proportion of potential external funding secured (%)	■	■	■	■	■

# PRE-AWARD PROCESS

## INTERNAL FUNDING



## EXTERNAL FUNDING



# POST-AWARD MANAGEMENT

## INTERNAL FUNDING



## EXTERNAL FUNDING

- Compliance:** PIs manage the project following the terms and conditions agreed with the sponsor and complying with VinUni requirements and policies.
- Pre-launch Clarifications:** PIs should clarify key project management aspects with the sponsor before project launch.
- Conflict Reporting:** Any conflicts with VinUni's requirement must be promptly reported to RMO – the single point of contact for coordinating resolutions with relevant VinUni departments.
- Teaching Buyout:** PIs must adhere to Teaching Buyout Policy (VUNI.79) if they need to reduce their teaching load to focus on externally funded research.
- Awards/Contracts Changes:** PIs must promptly notify RMO of any changes to awards/contracts (PI, budget, sponsor requirements); any modifications need prior written approval under VinUni's DOA

**COMPLIANCE:** PIs/Project teams must follow and ensure compliance with [all VinUni Research-related Policies](#).



# RESPONSIBILITIES AND ETHICS IN RESEARCH



# RESEARCH SUPPORT

Personal Development Fund	USD 6,000/year per faculty for personal academic development
Seed Grant	For small-scale research under College, up to USD 20,000 per project.
RISE Research Fund	For medium to large-scale, interdisciplinary, high-impact projects under RISE centers, ranging from USD 50,000 to 500,000 per project
APC Support Fund	Centrally managed by the RMO, providing additional support up to USD 3,000 per paper, not funded by research projects.

## AUTHORSHIPS OF PUBLICATIONS

- **Accurate Affiliation:** PIs and authors must accurately provide their VinUni affiliation, including the specific College, Department, Institute, or Research Center, along with VinUni's name and location.
- **Standard Format:** The affiliation should follow the style guidelines of the target journal or publisher, typically structured as:  
**[Unit Name], VinUniversity, Hanoi, Vietnam**  
(If required by the journal, the postal code 100000 should be added:  
**[Unit Name], VinUniversity, Hanoi 100000, Vietnam**)
- **Mandatory Use of VinUni Affiliation:** Authors on VinUni's payroll or using VinUni's resources for research must list VinUni's affiliation.
- **Verification:** Authors should verify affiliation accuracy before submission; RMO may assist if required. All publications listing 'VinUniversity' as an affiliation by VinUni students must obtain prior review and approval by a VinUni faculty member or College Dean. This requirement is to ensure academic quality control and protect the University's reputation.
- **Collaborative Research:** In cases of multi-institutional research, authors must include secondary affiliations for transparency.